

## Center for RNA Biology Student/Postdoc Travel Award Application Form

Name: \_\_\_\_\_ Year in program (If student): \_\_\_\_\_

Advisor's name: \_\_\_\_\_

Will you be presenting a poster or talk at the conference/event?

Presentation Title: \_\_\_\_\_

**Submit your abstract along with this application to [Mikesell.22@osu.edu](mailto:Mikesell.22@osu.edu)**

Name of conference/event: \_\_\_\_\_

Conference Website URL: \_\_\_\_\_

Dates of Travel: \_\_\_\_\_ to \_\_\_\_\_ Amount requested: \_\_\_\_\_

This is to certify that I have not received a CRB travel grant this fiscal year (July 1 - June 30)

Justification for attendance at conference/event. Explain the importance of attending this conference/event for your training and professional development.

Estimated cost breakdown (please provide as much detail as possible)

**Department to which funds will be transferred (if awarded):**

Department name: \_\_\_\_\_

Department Contact: \_\_\_\_\_

Department Contact's Email Address: \_\_\_\_\_

**Signatures:**

Travel Award Applicant

Advisor's Approval

Date

Date

**For office use only:**

CRB Director Approval

Date Approved

## **CRB student/postdoc travel award policy**

### **Purpose**

The purpose of the Center for RNA Biology Travel Award is to provide funds to support student/postdoc participation in (1) scientific conferences, meetings or workshops at which the student will be presenting a poster or giving a talk, or (2) workshops or courses that are critical for the trainee's professional development and career plan.

### **Conditions of award**

- Each trainee is eligible for up to ONE award each fiscal year.
- Each trainee can request up to \$1,000 per award.
- The funds can be used toward travel, accommodation or registration costs.
- For scientific meetings, the trainee must be presenting a poster or giving an oral presentation to be eligible.
- For professional development workshops or courses, the trainee must justify how attending the event is critical for their professional development and career plan.

### **How and when to apply**

- Applications will be accepted throughout the year
- Complete the travel award application form and submit it to the CRB office.
- Submit your abstract along with this application to [Mikesell.22@osu.edu](mailto:Mikesell.22@osu.edu)

### **How decisions will be made**

- Awards will be granted by the CRB Director on a first-come first-served basis until the travel award funds available for that fiscal year have been depleted.
- Decisions will be made based on the importance of the meeting for the trainee's professional development, as explained in the justification.
- Priority will be given to students that are post-candidacy.

Contact Zack Mikesell in the Center for RNA Biology office ([Mikesell.22@osu.edu](mailto:Mikesell.22@osu.edu)) if you have any questions.